

# Pakistan Olympic Association

## PRESIDENT

Syed Mohammad Abid Qadri Gillani  
Cell : +92-300-8448411



## SECRETARY GENERAL

Muhammad Khalid Mahmood  
Cell : +92-300-9462502

POA-260/MEMOS/017  
13 May 2024

The Secretaries General / Directors  
National Sports Federations /  
Provincial Olympic / Other Associations /  
Services and Departments  
Affiliated with POA

### **XXVII Executive Masters in Sports Organization Management (AUG 2024-SEP 2025)**

Dear Sir/Madam,

I am pleased to inform you that the IOC Olympic Solidarity has invited NOC Pakistan to submit applications for the International Executive Training Course in Sports Management Program (MEMOS). This program is designed to help professionals working in national or international sports bodies develop the knowledge required to better manage their organizations.

MEMOS is a comprehensive program based on four face-to-face education and training sessions as outlined below. It will enable you to apply the newly acquired knowledge directly to your organization. The program is scheduled over eleven to twelve months and consists of three nine-to-twelve day residential sessions, each dedicated to two to three main subjects, and a three-day final session devoted to the defense and presentation of participants' personal research projects.

- Mid-August 2024: Online Session
- 03 – 13 September 2023: Olympia (Greece)
- Early January 2025: Online Session
- 02 – 10 February 2024: Rabat (Morocco)
- Mid-April 2025: Online Session
- 27 April – 06 May 2025: Nicosia (Cyprus)
- 03- 06 September 2025: Lausanne, Switzerland

Olympic Solidarity will cover the tuition fee, cost of airfare in economy direct routing, and provide accommodation in Lausanne sessions / modules only. MEMOS participants are responsible for all the expenses not covered by Olympic Solidarity (including, but not limited to local travel costs, accommodation meals, entry visas, medical/travel insurance, any medical test, etc.).

Foregoing, you are hereby invited to nominate a suitable candidate for MEMOS who must hold a relevant university degree or have comparable professional experience as judged by the MEMOS selection committee, and is likely to contribute to your organization and the national sports system for years to come. Please submit the following documents of your nominee to the POA Secretariat by or before 20 May, 2024. Please note that documents received after 20 May, 2024 will not be entertained:

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- Candidature Form (**copy attached**)
- Olympic Scholarship Application (**copy attached**)
- Detailed CV.
- Letter of support from the candidate's sport organization.
- Digital Passport size photograph.
- Copy of the latest passport.
- Copies of all educational transcripts and work experience certificates
- Copies of all other documents mentioned in above two Forms

Please note that shortlisted individuals may be interviewed for final selection.

Thank you for your understanding and cooperation.

Best regards,

**Muhammad Khalid Mahmood**  
Secretary General  
Pakistan Olympic Association

### Copy to:

- Syed Mohammad Abid Qadri Gillani, President POA.
- Mr. Abubakar Ali, Manager Media & Marketing POA for uploading on POA Website.
- Master File.